Step-by-Step Guide
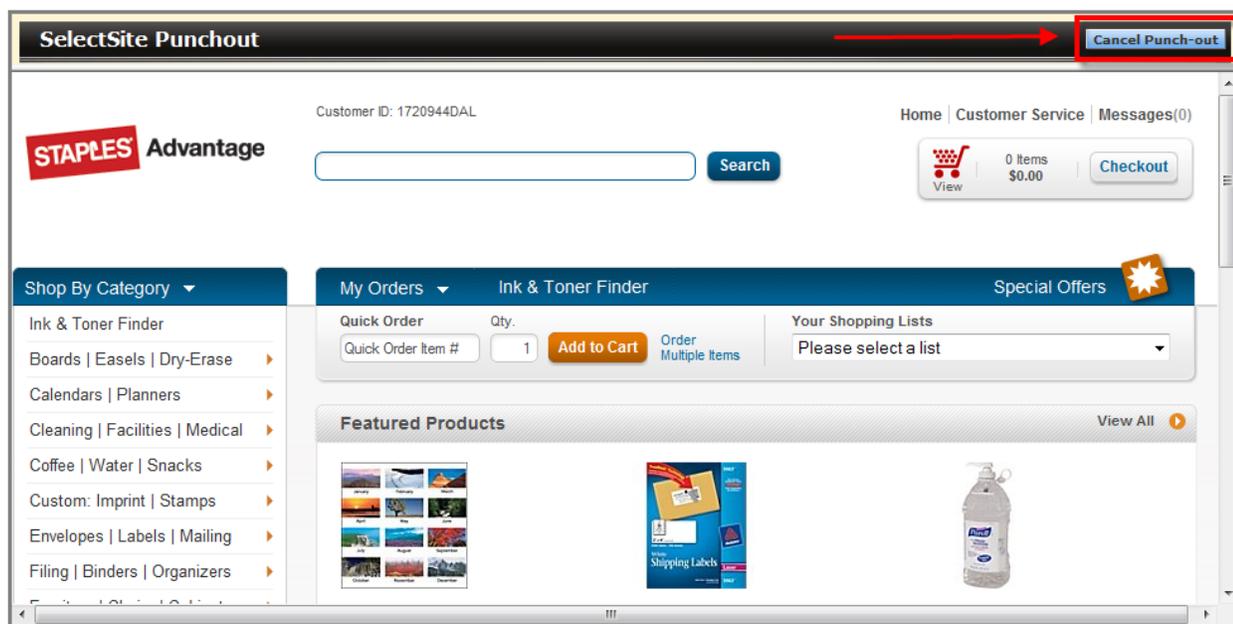## Cancelling Punch-out Sessions

In This Guide

This guide demonstrates how to cancel a punch-out session without returning items to your OK Corral shopping cart.

The **Cancel Punch-out** button allows you to exit a punch-out session and return to your shopping cart.

⚠️ Do not use the back button. This can create an error.

⚠️ Do not close your browser window. This will end your OK Corral session.

Procedure

1. From the:

    - **Showcased & Contract Suppliers** section of the OK Corral home page, select a vendor by clicking the vendor's logo or name (This guide illustrates the Staples' punch-out catalog.)

    - From the **Punch-out** section of the OK Corral home page, select a vendor by clicking the vendor's logo or name, then click the **Punch-out** link.

2. Click the **Cancel Punch-out** button to cancel the punch-out session without returning items to your OK Corral shopping cart. The cancel function will return you to the OK Corral.

⚠️ You can cancel the punch-out session at any point during your shopping

You have successfully cancelled your punch-out session.