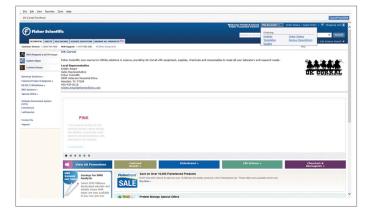
Punchout User Guide ok corral and fisher scientific

OK CORRAL HOME PAGE:

Step 1: Click on the Fisher Scientific Shingle on the OK Corral Home Page. This will open the Fisher Scientific webpage where you can begin shopping.

DE CORRAL				PATRICK T BIGGS +	Action Items 🛐 Notifica	etions 🔟 🎽 0.00 USD 🕴
R Shop Shopping Dashboard Shopping Home Harren Dog						Biopo
	Shop Everything	~		60		
	Go ter advanced search (fororites) h	erns (non-catalog hars) quick order	Browse: suppliers categories c	ontracts (chemicals		Name Dance
Punch-Out Update: The Fenton/Hon punch-out sticker on the OK Consil home page has been updated with a new look. However, this punch-out	♥ Preferred Suppliers					
remains the same and still continues to cover all items offered by Fenton's Office Mart under the OU Furniture Contract. (posted 8/28/2004) IMPORTANT PRINTER SUBCODE DATA()	50,755 Contract #: 05-112660-5A8	CONTRACT # BRADY				
The entit lease, lease-poschaia, or purchase of multi-functional printers, sciences, copien, and facsimile systems or standalone equipment attached to a computer or enterior must be coded under the appropriate "data processing" account codes. Scienceles	 Punch-Out Suppliers 	·				
 If a copier is a multi-functional copier take performs scanning, faxing, etc.1, the rental or lease charge should be coded as subcode 8065 - object code 3216 'Bechtonic Data Processing Equip Rental' and the maintenance charge would be coded as subcode 7345 - 2314 "Arian" 	Airgas Execontract contects:	FISTING State Contract SWEI7/SWEI2-P	CRADUCTR ESE CONTRACT: CMI00248	STATE CONTRACT. SWEET	STATE CONTRACT SHAPE	
•Otat Processing Equipment." If the copier is not multi-intencional and is not connected to a network or computer, it should be coded as object code 8050 - object code 3214 (tauju/hac/herey Kental and the maintenance charge muld be coded as subcode 7320 - object code 9324 (Raper - Goupment.)	BH M CONTRACT, CAREEME	STATI CONTRACT CARL	Gardianeta III Samootta EM CONTRACT: CNR01545	IN CONTRACT LANCING	Sileverkoene ENE CONTRACT, CNR01352	HOR Festav's Off. Furs. R-00122-10
(posted: 8/8/2014) Reminder: All Equipment Lists greater than \$5,000.01 require the	WORLD	<u> </u>		·		
Director of Purchasing's signature. Equipment Lists between \$5,000.01 and \$20,000 should be submitted to akcomal@okstate.edu prior to requisition submission.	560CAP, 55-487	J				
All contracts, repardless of amount, require the Director of Purchasing's signature. Contracts between \$0:00 and \$10,000 should be submitted to	✓ Hosted Catalogs					
okcorral@okstate.edu prior to requisition submission. Any contract and/or Equipment List greater than \$10,000 should be attached to the requisition and submitted for approval via the OK Corral.	Contract: 27502000-LKI					
Noting a problem? Send us an amail or give us a call? Our contact information can be found at the Sonton of the page and works always happy to help!						
[splate messape]						

Step 2: If you have a Quote from which you would like to shop, click on the arrow next to "My Account" on the upper right hand corner. Scroll down and choose "Quotes" to display the quotes available for your account.



Step 3: Identify the correct quote and click on "View Details" to edit your order.

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F) Fisher Scientif	b				Tisher	PunchOut Partner	and seasons and a season of the		
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Aumer Service: +1.800-706-7008	Web Support: +1 877-885-2081 All Other Contact 3rds							Neb	
RUG Response & oPCR Asseys	Quotes								
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	04238-4500-15 H0LER/3P75	8/26/2814	10/28/2014	< view details					

Step 4: Enter the correct quantities of items you need and remove any items you do not need. Add items with correct quantities to your shopping cart and check out as usual.

							Cancel Panel
0				Withow PALSON ALGOS	Ny Account 17 Orde	r Statue Rapid Order 1	Shopping Car
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Castomer Service: +1 800-766-7900	Web Support: +1 877-885-2081 All Or	cher Contact Info				the la	
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OK CORRAL-SPECIFIC SUPPORT Kristin Smart | kristin.smart@thermofisher.com | 405-434-0116



ENCOMPASS PROCUREMENT SERVICES

If you are ordering an Encompass item, an alternate product that offers additional savings may be available. If this occurs, the savings will be displayed below the original product in a green, highlighted box.

encempass

Quick View	1	(1 tem(s) in Group)						
		NC9329359 · 0.5mL Screw Cap Micro Tube Conical Bottom Skirted No Cap Double Bag Sterile						
	Г	Alternative Product(s)						
	l	For SAVINGS of \$15.08 per Pack , you may also be interested in considering ^{SENCE} Fisherbrand™ Free-Standing Microcentrifuge Tubes with Screw Caps as an alternative option to caloro number (M3228359)						

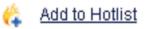
SEARCH

- 1. Looking for a product? Search by:
 - Product Name or Part #
 - Manufacturer Name or Part #
 - CAS #
- 2. The "type ahead" feature facilitates your search by providing a drop-down selection
- 3. Search results can be refined by using the navigation bar on the left

CREATE HOT LISTS AND ORDER TEMPLATES (Access from 'My Account')

	My Account	Order Status Rapid Orde	ar 丨 🛒 Shopping Cart
	User Information		Searc
))	Manage Profile		SDS Product Certificat
	Ordering Hotlists	Order Status	art of Thermo Fisher Scient
	<u>Funds</u>	<u>Review Requisitions</u> <u>Return Products</u> Place WebReg	

1. Create your own personal Hot Lists or order Templates. Hot lists can be used for commonly ordered items or hard to find items. Watch for the 'Add to Hotlist' icon.



2. If you create a shopping cart of items in quantities that you routinely order, save the cart to reuse as a Template by clicking

Save these items as a Template

NEED HELP? HAVING WEB ISSUES?

For assistance, please contact the OK Corral Help Desk at 405-744-5985 or okcorral@okstate.edu

FISHER SCIENTIFIC WEB SUPPORT Telephone: +1 877-885-2081 Email: fisher.support@thermofisher.com OK CORRAL-SPECIFIC SUPPORT Kristin Smart kristin.smart@thermofisher.com 405-434-0116



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