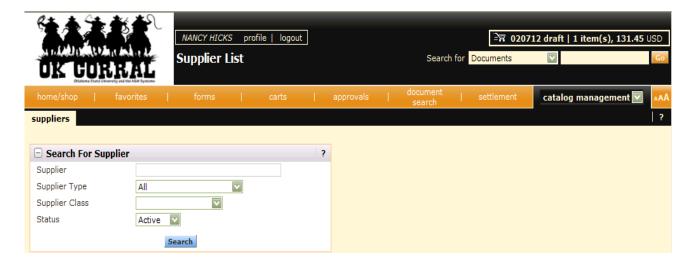


How to Access Vendor Information

From the dropdown menu across the toolbar located at the top of the page, select "Catalog Management".



After you have selected catalog management, you can either enter the supplier name you are searching for, or you can click the "Search" button to search all suppliers.





How to Access Vendor Information

If you have typed the name of a supplier to search, you will receive a list of all vendors containing your search criteria. From here, you can select a vendor to view.



Once you have selected the vendor, you will have access to view all vendor information entered into the system.

