OKLAHOMA STATE UNIVERSITY
PURCHASING DEPARTMENT
FOR OSU AND THE OKLAHOMA
A&M INSTITUTIONS
STILLWATER, OKLAHOMA 74078

Date: September 16, 2015

SEALED BID
THIS IS NOT AN ORDER

Faxed/E-mailed bids will not be accepted unless otherwise noted.

Sealed Bids to:
OKLAHOMA STATE UNIVERSITY
1224 N. BOOMER ROAD
F.O.B. STILLWATER, OKLAHOMA 74078

Buyer: Joe Teel, Buyer II

Competitive Bid No: 61660327-JDT

No Bid Received After: September 25, 2015 at 3:00 PM

This bid will be publicly opened at the specified date and time.

DAYS REQUIRED RETURN
FOR DELIVERY: ________ TERMS: ____________________ SEALED BIDS TO:

Purchasing Department
OKLAHOMA STATE UNIVERSITY
1224 N. BOOMER ROAD
STILLWATER, OKLAHOMA 74078

F.O.B. Oklahoma State University - Stillwater, OK

BIDDER AGREES TO COMPLY WITH ALL TERMS AND CONDITIONS.

ITEM NO. QUANTITY UNIT PRICE AMOUNT

ADDENDUM #2 - Language and Attachment Correction

SEE ATTACHED SHEETS(3)

All other specifications remain the same

PLEASE MARK OUTER ENVELOPE: SEALED BID: 61660327-JDT

September 25, 2015 at 3:00 PM

THIS BID INVALID IF NOT SIGNED

NON-COLLUSION AFFIDAVIT:
STATE OF ___________________ COUNTY OF ______________ of lawful age, being first duly sworn, on oath says that:

1. (s)he is the duly authorized agent of ____________, the bidder and/or contractor submitting the competitive bid and/or procuring the contract which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and state officials or employees, as well as, facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached: 2. (s)he is fully aware of the facts and circumstances surrounding the making of the bid and/or the procurement of the contract to a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding, b. to any collusion with any state official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract, nor c. in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract, d. to paying, giving or donating or agreeing to pay, give or donate to any officer or employee of the State of Oklahoma, any money or other thing of value, either directly or indirectly, in procuring the contract to which his statement is attached.

COMPANY ____________________ DATE ____________________

BIDDER SIGNED BY ____________________ PLEASE PRINT NAME ____________________

ADDRESS ____________________ VENDOR FEI OR SS Number: ____________________

CITY, STATE & ZIP ____________________

PHONE ____________________ FAX ____________________ EMAIL ____________________

This is submitted as a legal offer and acceptance by the Oklahoma State University Purchasing Department constitutes a binding contract.

BIDS MUST BE RETURNED ON THIS FORM AND/OR ATTACHED PAGES. RE-COPIED LISTS WILL NOT BE ACCEPTED. Revised 02-12-14
REQUEST FOR PROPOSAL
FINANCIAL ADVISOR SERVICES

2.1 **Organization of Proposal** The proposal is organized as follows:

1.0 Scope of Work  
2.0 Terms and Conditions  
3.0 Specific Requirements of Financial Advisor  
4.0 Proposal Requirements  
5.0 Proposal Form

Attachments:

1. Factors to be Considered in Evaluating Financial Advisor Proposals  
The Professional Service Contract Affidavit  
2. Factors to be Considered in Evaluating Financial Advisor Proposals

5.4 **Failure of the Supplier to execute and submit the following forms, properly executed, with the proposal WILL RESULT IN DISQUALIFICATION OF THE PROPOSAL:**

A. OSU Bid Form Signed;  
B. Attachment 1: Factors to be Considered in Evaluating Financial Advisor  
The Professional Service Contract Affidavit;  
C. Attachment 2: Factors to be Considered in Evaluating Financial Advisor.
PROFESSIONAL SERVICE CONTRACT AFFIDAVIT

I, ___________________________, FEI/SS#____________________

(name)

have not previously entered into a contract with the agency or any other state agency which would result in a substantial duplication of the final product required by the proposed contract.

Signed:_____________________

STATE OF _______________________

COUNTY OF _______________________

Before me, the undersigned, a Notary Public, in and for said County and State, on this ______day of __________,

20____, personally appeared____________________________ to me known to be the identical person who subscribed the name of the maker thereof to the within and forgoing instrument as its______________________________________ and acknowledged to me that (s)he executed the same as his/her free and voluntary act and deed and as the free and voluntary act and deed of such agency, for the uses and purposes therein set forth. Given under my hand and seal of office the day and year above written.

__________________________

Notary Public

My commission expires:__________


Information to be Provided by Proposers

In addition to items 1 and 2 below, please provide the information requested in Parts 3.0 and 4.0 of the Request for Proposal as an attachment hereto. Please respond in the order presented in Parts 3.0 and 4.0.

1. Cost to the University.

2. Experience in the development and sale of bond issues for Oklahoma higher education institutions.

3. Point by point responses to Part 3.0 of the Request for Proposal.

4. Point by point responses to Part 4.0 of the Request for Proposal.